

UNIVERSITY OF ABUJA

(OFFICE OF THE REGISTRAR)

P.M.B. 117, ABUJA – NIGERIA

**INVITATION FOR PRE-QUALIFICATION TO REMODEL, OPERATE AND TRANSFER
UNIVERSITY OF ABUJA PROPERTY IN LAGOS**

1.0 Introduction

The University of Abuja hereby invites reputable and interested investors to submit bids for the remodeling, operation and transfer of its property located at No. 17, Bishop Kale Close, Victoria Island, Lagos. The property is currently being used as a Liaison Office.

2.0 PRE-QUALIFICATION REQUIREMENT

All interested investors are to submit the following pre-qualification documents;

- (i) Evidence of registration with the Corporate Affairs Commission (CAC).
- (ii) Tax clearance certificate for the last three years (2014, 2015, and 2016).
- (iii) Evidence of Industrial Training Fund (ITF) Compliance Certificate.
- (iv) Evidence of PENCOS Compliance Certificate in accordance with the Pension Reform Act, 2004.
- (v) Copy of Certified Audited company Accounts for the immediate past three years (2014, 2015, and 2016) duly stamped by auditors.
- (vi) Evidence of Nigerian Social Insurance Trust Fund (NSITF) Compliance Certificate in line with Section 16(6)(d) of the Public Procurement Act, 2007
- (vii) A sworn affidavit certifying that the documents submitted for the Pre-qualification exercise are not only genuine but correct, none of the company Director(s) have been convicted by any law court, the company is not bankrupt, and none of the officers of the University of Abuja or Bureau for Public Procurement (BPP) is a former or present Director of the company.
- (viii) Evidence of previous similar projects, if any, done within the last five (5) years indicating type, cost, and location.

The documents should follow the order listed above for ease of reference. Each parcel should have a table of content indicating the pages on which these items are to be found.

3.0 – SUBMISSION AND OPENING OF PRE-QUALIFICATION DOCUMENTS

- (i) Pre-qualification documents for the project are to be submitted in a sealed envelope and marked **at the top left corner “Pre-qualification Document for Lagos Liaison Office”**.
- (ii) The sealed envelope containing the documents is to be **deposited in the Tender Box located at the Reception Hall of the Senate Building, Main Campus, Airport Road, Abuja**. The submission should be appropriately logged in the Submission Register provided at the venue and acknowledgement slip(s) obtained. The Documents shall be deposited in the Tender Box **not later than 12 noon of Tuesday 14th of March 2017**.
- (iv) Opening of the Prequalification Documents shall take place at **12 noon of Tuesday 14th of March 2017 in the Vice Chancellor’s Conference Room at the University Senate Building, Main Campus, Airport Road, Abuja**.
- (v) All Bidding firms are encouraged to attend the opening of the Pre-qualification Documents.

4.0 IMPORTANT NOTES/CONDITIONS

- (i) Only the Bids which fulfill the Pre-qualification criteria shall be considered further.
- (ii) The University reserves the right to reject any or all Bid packages
- (iii) The University or its agents reserve the right to verify any submission or claims by the bidders and shall therefore by their response to this invitation, grant the University necessary authority and guarantee for such verification.
- (v) Submission of the Bids is an offer and shall not be considered as commitment on the part of the University of Abuja nor entitles firms/companies to make any claim(s) whatsoever and/or seek any indemnity from the University.

Signed

Mrs. Rifkatu Hoshen Swanta

Registrar